

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, SEPTEMBER 20, 2017**

A regular meeting of the Greene Central School Board of Education was called to order at 6:05 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

**CALL TO
ORDER**

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk
Mr. Scott Youngs
Mrs. Tammie McCauley
Mr. Seth Barrows
Mr. Jason Burghardt
Mr. Nicholas Drew
Mr. Douglas Markham

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal, Director of Athletics & PE
Mrs. January Pratt, Primary School Principal
Mrs. Victoria Gullo, Interim Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Markham, to adjourn to **EXECUTIVE SESSION** Executive Session at 6:06 p.m. for the following:
 - To review Special Education placements for particular students and to consider them for approval.
 - To discuss a matter leading to the appointment of a particular person.

Yes-7, No-0

- Motion made by Youngs, seconded by Burghardt, to adjourn Executive Session at 6:29 p.m.

**ADJOURN EXECUTIVE
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting 6:30 p.m.

RECONVENE

- 7. EDUCATION & PERSONNEL

**ADD/DELETIONS
TO AGENDA**

1. Appointment(s):

Add: Sarah Roth, Elementary Teacher

Substitutes: Add: Seranda Barton, Substitute Teacher K-12

2. Co-Curricular Roster 2017-2018 –

Delete: High School Honor Society Advisor – Bethany Cutting

Add: 4. Section 75 Charges

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placement(s):
#710023735; #710023719; #710023706; #710023529;

**SPECIAL EDUCATION
PLACEMENTS**

- #710023696; #710023698; #710023699; #710023700;
#710022330; #710022600; #710023406; #710022186;
#710023525.

Yes-7, No-0

**APPROVE MINUTES
9/2/17 & 9/15/17**

- Motion made by Burghardt, seconded by Youngs, to approve the minutes of the Regular Board of Education Meeting held on Wednesday, September 6, 2017 and the Special Board of Education Meeting held on Friday, September 15, 2017 as presented.

Yes-7, No-0

CALENDAR

- September 20 – Board of Education Meeting – 6:00 p.m.
- September 21– Intermediate School Open House – 6:30 p.m.
- September 26 – Primary School Open House – 6:30 p.m.
- September 28 – MS/HS Open House – 6:30 p.m.
- September 29 – Workers’ Compensation Consortium Meeting – 6:30 p.m. – Binghamton Club
- October 4 – Board of Education Meeting – 6:00 p.m.
- October 4 – Proposed Public Hearing re: Safety Plan – 5:30 p.m.
- October 6 – Staff Development Day
- October 6 – Homecoming Game vs Oxford – 7:00 p.m. – parade during half-time
- October 7 – Homecoming Dance – 7:00-10:00 p.m. – Crowing at 9:15 p.m.

**AUDIT REPORT –
MIKE ROSSI, WEST &
CO.**

- Mike Ross of West & Co. reported to the Board on the June 30, 2017 required audit. He stated that the complete audit was reviewed prior to the meeting with the Board Audit Committee and he highlighted the following:

- Completed audit filed with SED by October 16, 2017.
- Unmodified Opinion – which is the highest opinion was given.
- The fund balance complies with real property laws as to a 4% fund balance carry-over.
- All books and records are in good shape.
- Audit of federal grants received a clean audit – no issues.
- Extra-curricular audit – no major issues – while this is a concern with all school districts, Greene is doing a better job than most districts at recording sales tax and profit/loss statements.
- Final audit will be submitted through a state portal and will certify the audit for the federal government.
- The Board will receive a bound copy of the final audit documents prior to the adoption at the next meeting.

**PUBLIC COMMENT:
STUDENT COUNCIL
OFFICERS – S. BROWN
& N. DOLLER**

- Sophia Brown, Student Council President, and Vice-President, Natalie Doller, invited Board members to walk in the homecoming parade on October 6th during half-time and also to judge the class banners which will be on display at the football game.

WENDY MYERS

- Wendy Myers, High School Teacher, as Senior Class Co-Advisor, offered to answer any questions regarding the senior trip. She also stated that for a number of years staff have asked for a badger reader at the north entrance of building one.
- Interim Superintendent Daniels stated that the badge reader will be installed under the safety/security package submitted as part of the SMART Bond.

- Marie Scofield, GTA President, handed out a letter to each Board member regarding the possible deletion of Mrs. Cutting from the Co-Curricular Advisor list. She also requested that Mrs. Cutting and she meet with the Board in the second Executive Session.

MARIE SCOFIELD

- President Milk stated that the Board will meet with Mrs. Cutting and Ms. Scofield during the second Executive Session and Mr. Walters, High School Principal, as well.

- Gerald Abbey, Jr., Interim Buildings & Grounds Director, Handed out a report which updated the Board on the following:

**REPORTS:
BUILDINGS &
GROUNDS UPDATE**

Some of the current projects included:

- Resolving the auto-fill connection for the emergency generator.
- Modifying the folding chair racks to allow for appropriate Storage.
- Installing rip rap and crusher run along driveway edge near turf entrance with no parking signage.
- Working with FEMA to recover monies spent on the March 2017 snow storm.
- Working on custodial schedule to allow for completion of summer work earlier so that last minute items can be dealt with more efficiently.
- Working on equipment upgrades and procedure changes to make a noticeable improvement to our grounds appearance.

Areas of concern – looking forward:

- Look into maintenance contracts for critical systems such as HVAC, emergency generator, elevators, wheel chair lifts, bell system, and security system.
- He also referenced the benefits of doing small capital projects.

- Board member Markham asked for an update on fire extinguishers. Mr. Abbey stated that they are currently all up to date.

- Board member Drew asked about a storage container on the turf athletic field and the request of the Board to put a third handicapped parking spot in front of the tennis courts and signage reserving the other sports for turf coaches. Mr. Abbey stated that the additional handicap spot should reserved spots.

- Board member McCauley stated that regarding a digital message board, she felt they were difficult to read due to scrolling and asked if an LED screen might be a better option.

- Bryan Ayres, Director of PE & Athletics, stated that he met with Mr. Abbey to discuss athletic needs. He highlighted the following athletic concerns which have been or are being rectified:

- Ice machine at the Intermediate school has been secured.
- Pool speakers and starting system issues have been rectified and are ready to go.
- Girls' basketball uniforms have been purchased.
- Basketball rims – two purchased one has been replaced and one is a spare.

- Floor plates in the gym floor to secure the volleyball nets need to be cleaned out so that they will stay down.
- Modified equipment at the Intermediate school has been secured with a locking rack.

- President Milk asked if the varsity softball field could be aeriated and some of the small holes filled in.

- Board member Burghardt asked about the PA system on the turf which is not working properly. The amplifier from the pool could be moved to the turf.

- It was also suggested reaching out to Amanda Boel to see if there are students willing to do the National Anthem at sporting events.

**GREEN“E” THUMB
CLUB REPORT**

- Shelbe Furman and Angela Whitt updated the Board on the Middle School Green“e” Thumb Club’s project through a power point presentation showing the progress from beginning to now.

- Students built, planted, and tended to the raised beds.
- Staff watered, maintained, and harvested the beds over the summer.
- Community meal on October 14th along with a Health and Wellness Fair organized by Chris Paske.
- Students will help make and serve the community meal.
- Flyers will be going home with students, posting flyers at the middle and high school, announcements on the web page, twitter, and in the *Chenango American*.
- Looking into building a small storage unit (with student help) for storing tools at the location of the raised beds.

**DISTRICT SAFETY PLAN
APPOINT DISTRICT &
COMMUNITY MEMBERS**

- Motion made by Burghardt, seconded by Markham, to appoint the following district and community members to the District Safety & Security Team:

Bryan Ayres – Intermediate School Principal
& Director of PE & Athletics
Timothy Calice – Middle School Principal
Gordon Daniels – Interim Superintendent
Nicholas Drew – Board member
Lisa Craver – MS/HS Nurse
Colin Evans – Teacher
Pamela Gerst – Intermediate/Primary School Nurse
Harold Ives – DCMO BOCES Health & Safety
Kimberly Kalem–Instructional Technology Coordinator
Douglas Markham – Board member
Jeff Messina – Greene Police Department
January Pratt – Primary School Principal
Mark Rubitski – Business Manager
Jim Strenkert – Greene Emergency Squad
James Walters – High School Principal
Rick Woerter – Greene Fire Department
Scott Youngs – Board member

Yes-7, No-0

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- Interim Superintendent Daniels stated that the District Safety Plan will be brought to the Board for approval at the October 4, 2017 meeting. He proposed a Public Hearing, as required, prior to the meeting on October 4, 2017 at 5:30 p.m. The plan needs to be submitted to SED by October 15, 2017.

**PUBLIC HEARING-
DISTRICT SAFETY
PLAN**

- Motion made by Youngs, seconded by Burghardt, to hold a Public Hearing on the District Safety Plan on October 4, 2017 in the Board of Education Conference Room at 5:30 p.m.
Yes-7, No-0

**BOARD COMMITTEE
REPORTS:**

- None.

TRANSPORTATION:

- Dennis Symons, Interim Head Bus Driver, stated that he plans on reporting to the Board once a month at the 2nd meeting. He thanked the Board for giving him the privilege of working as Head Bus Driver and hopes to gain the respect of the community and student safety in the forefront. He announced two new bus drivers and hopes to continue adding quality bus drivers to the roster.

- **The Superintendent of Schools recommends the following Board actions:**

**EDUCATION &
PERSONNEL
APPOINTMENT(S):
SARAH ROTH-
ELEMENTARY TEACHER**

- Upon the recommendation of the Superintendent, a motion was made by Burghardt, seconded by Youngs, to make the following probationary appointment:

Name of Appointee: Sarah Roth
Tenure Area: Elementary Education
Date of Commencement of
Probationary Service: September 21, 2017
Expiration Date of Probationary
Appointment: September 20, 2021
Certification Status: Childhood Education/Early
Childhood Education – Initial

Yes-7, No-0

- Motion made by Drew, seconded by McCauley, to appoint Victoria Gullo as Interim Director of Special Programs/CSE/CPSE Chair, effective September 11, 2017 until such time as a permanent Director is appointed.

**VICTORIA GULLO –
INTERIM DIRECTOR
OF SPECIAL PROGRAMS**

Yes-7, No-0

- Motion made by Youngs, seconded by Burghardt, to appoint Dan Williamson, Cook, effective September 21, 2017 for a one-year probationary period ending September 20, 2018.

**DAN WILLIAMSON-
COOK**

Yes-7, No-0

- Motion made by Youngs, seconded by Burghardt, to appoint Tannis Snow, Food Service Worker, effective September 21, 2017 for a one-year probationary period ending September 20, 2018.

**TANNIS SNOW- FOOD
SERVICE WORKER**

Yes-7, No-0

SUBSTITUTE ROSTERS - Motion made by Youngs, seconded by Burghardt, to appoint the following individuals to the Substitute Rosters for the 2017-2018 school year effective September 21, 2017:

- Julie Chitester – Substitute Aide, LTA and Teacher UPK-12
- Kimberly Boise – Substitute Teacher K-12
- Seranda Barton – Substitute Teacher K-12

Yes-7, No-0

**SERANDA BARTON -
MODIFIED FIELD
HOCKEY COACH**

- Motion made by Youngs, seconded by Burghardt, to appoint Seranda Barton, Modified Field Hockey Coach for the fall 2017 season.

Yes-7, No-0

**CO- CURRICULAR
ROSTER**

- Motion made by Burghardt, seconded by McCauley, to appoint the individuals listed on attached Exhibit "A" to the Co-Curricular Roster for the 2017-2018 school year as presented with the deletion of the High School Honor Society Advisor, Bethany Cutting.

Yes-7, No-0

**TRIP REQUESTS-
7TH & 8TH GRADES
& SENIOR TRIP**

- Motion made by Youngs, seconded Burghardt, to approve the following trip requests pending approval of transportation by the district's Transportation Supervisor:

- 7th Grade to Albany, NY – May 18, 2018
- 8th Grade to Washington DC –May 9-11, 2018
- Senior Trip to Cleveland, Ohio – June 5-8, 2018

Yes-7, No-0

- A question was asked regarding the \$500 per student cost associated with the 8th grade trip. Mr. Calice, Middle School Principal, stated that the cost of the hotel has increased and students do fundraising to help offset the cost. If the cost of accommodations comes in lower, refunds are provided to the students. Students are never denied going on the trip due to the cost.

SECTION 75 CHARGES

- The Board of Education considering the information supplied to it regarding an employee of the Greene Central School District, on motion of Burghardt, seconded by Markham, it is RESOLVED, that charges be preferred against an employee of the District in accordance with Civil Service Law §75 and the employee be given notice of such charges. Michael D. Sherwood, Esq. is hereby appointed hearing officer. Because of the need to proceed expeditiously, request for proposals have not been made, but it is noted that Mr. Sherwood has the background and qualifications to serve as hearing officer and has acted in the past as hearing officer for other Boards of Education. Employee is suspended without pay.

Yes-6, No-0, Abstain-1(Drew)

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Burghardt, seconded by Youngs, to accept the Budget Status Reports for August 2017 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.

Yes-7, No-0

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- Motion made by Burghardt, seconded by Markham, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for July 2017 as presented.

**TREASURER'S REPORT
ACTIVITY FUNDS**

Yes-7, No-0

- Motion made by Drew, seconded by Burghardt, to accept the Internal Claims Audit Reports for July and August 2017 as presented.

**INTERNAL CLAIMS
AUDITOR REPORT**

Yes-7, No-0

- Motion made by McCauley, seconded by Markham, to declare vehicle #47 - 2002 Chevy Suburban Vin #1GNFK16Z52J292233 as surplus and to dispose of the same.

**SURPLUS – SCHOOL
VEHICLE**

Yes-7, No-0

- Mark Rubitski, Business Manager, shared the School Lunch Fund program budget for the 2017-18 school year. The fund balance at the end of 2016-17 was \$16,000 which will be needed this year to balance the budget. It is anticipated that next year, 2018-2019, the district will need to fund the program due to increasing expenditures and level revenues.

**SCHOOL LUNCH
PROGRAM BUDGET
INFORMATION**

- Board member McCauley expressed the need for the Board members to have access to meeting documents to review during the meeting. Interim Superintendent Daniels stated that I-pads are on order for Board members.

**ONGOING
DISCUSSION ITEMS**

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	Superintendent	Oct. 4, 2017
1/25/2017	Review of Implementation of Anti-Discrimination & Sexual Harassment Policies	BOE and Superintendent	Nov. 1, 2017
7/21/2017	Number of Board Mtgs. Per Month	BOE	Nov. 1, 2017

- Review of Implementation of Anti-Discrimination & Sexual Harassment Policies - a list of concerns and questions on how situations will be addressed has been provided to the Interim Superintendent to share with the Administrators. a respond back date of November 1st was set.

- Board member Youngs requested that when the Business Manager is made aware of any BOCES refund (normally October), that the information be passed along to the Board this will be beneficial for budgeting.

**SUPERINTENDENT'S
REPORT:**

- **Interim Superintendent Gordon Daniels reported on the following:**

- Nothing to report.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 19, 2017	
Building & Grounds	May 17, 2017	
Transportation	Nov. 2, 2016	
Employee	Feb. 1, 2017	
Audit	Sept. 21, 2016	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure		
Sabbatical		
Policy	Feb. 15, 2017	

**PUBLIC COMMENT:
HOLLY MOHR**

- Holly Mohr, LTA, commented on how nice the grounds look – a definite improvement.

SUE PROSCIA

- Sue Proscia, Dispatcher, stated what a pleasure it is to work with Dennis Symons. The bus garage is starting out the year as a friendly, communicative, nice place to work. She also thanked Tammie McCauley for the apple fritters she brought to the bus garage.

EVELYN FRAIR

- Evelyn Frair, Teacher, stated that last year during discussions regarding the costs associated with an outside board, a price of \$75,000 was mentioned. She has done some research and they are in the range of \$25-\$30,000.

- Interim Superintendent Daniels stated that an outside board was not included in the SMART Bond proposal due to costs. It was not a permissible item which could be purchased under the provisions of the SMART bond.

SCOTT YOUNGS

- Board member Youngs, as a Board member and parent, thanked the entire staff for the positive start to the school year. He stated that he has heard that comment from numerous individuals and it is appreciated.

MARIE SCOFIELD

- Marie Scofield, GTA President, on behalf of the Teachers' Association stated that the school year has started out good. As a 7th grade social studies teacher, she thanked the Board for their continued support of the class trips which are a great educational experience for students. She also thanked everyone involved on behalf of the swim team for having all the pool equipment functioning for the first meet.

BRYAN AYRES

- Bryan Ayres, Intermediate School Principal, extended an invitation to attend their student of the month assembly on October 5th where they will recognize staff members from other areas within the district.

- Monday, September 26th – Board members will be recognized at Morning Program.

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- Motion made by Youngs, seconded by McCauley, to adjourn to Executive Session for the following at 7:48 p.m.:
 - To discuss a matter relating to the performance or a particular person.

**EXECUTIVE
SESSION**

Yes-7, No-0

- Motion made by Youngs, seconded by Burghardt, to adjourn Executive Session at 10:05 p.m.

**ADJOURN
EXECUTIVE
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting at 10:05 p.m.

RECONVENE

- Motion made by McCauley, seconded by Drew, to adjourn the meeting at 10:06 p.m.

ADJOURNMENT

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk